



VAC Monitor / Customer Service Associate (Part-Time)

Post Date: July, 2025

Application Deadline: Reviewed as received

Position Summary

Whitehall District Schools is seeking a dedicated and friendly VAC monitor to ensure a safe, positive environment for people using the facility. VAC monitors will possess good customer service skills; and be able to perform tasks related to daily operations, including computer use and some light custodial work. Currently filling positions for evenings, weekends and weekday fill-ins.

Essential Duties

- Must have good organizational, communication and customer service skills
- Maintains orderly, positive atmosphere in the VAC
- Ensures all rules are followed by community members using the facility
- Must be computer literate
- Must be a team player
- Must be willing to do light, custodial-type duties

Education and Experience

- Must be willing to train in First Aid/CPR/AED Training
- Strong problem-solving skills, adaptability and effective communication
- Hourly rate TBD

Individuals interested in applying for this position should email their resume and letter of interest and to: christiansubdon@whitehallschools.net. Thank you.

Postings available at: [Whitehall District Schools Job Postings](#)

WHITEHALL DISTRICT SCHOOLS NON-DISCRIMINATION POLICY

It is the policy of Whitehall District Schools that no person shall, on the basis of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Coordinator – School Superintendent, 541 E. Slocum Street, Whitehall, MI 49461
Phone 231-893-1005. Adopted by the Board of Education, April 27, 1992.