



Food Service - Cook

Post Date: October, 2026

Application Deadline: until filled

Position Summary

The school district is seeking a dependable Food Service Cook to prepare and serve meals according to USDA standards, menus, and recipes.

Essential Duties

- Able to communicate positively and effectively with staff and students.
- Ability to maintain confidentiality under the Federal Education Right to Privacy Act.
- Able to accept directions from the Food Service Director and work cooperatively with others.
- Job requires the ability to move heavy loads and lift up to 50 or 75 pounds.
- Prep breakfasts and lunches safely and efficiently.
- Cook and serve meals according to USDA standards.
- Fill out production records daily
- Complete GFS and Milk Orders
- Clean equipment and premises as necessary and as assigned by the Food Service Director.
- Maintain standards of sanitation and safety established by the Muskegon County Health Department and Department of Education.
- Provide day-to-day leadership and support to kitchen staff
- Follow menu and recipes provided
- Be punctual and regular in attendance.

Education and Experience

- Possession of a high school diploma or its equivalent.
- Literacy in basic math skills including weights and measures.
- Prior successful experience as a food service employee.
- Be certified or working towards Serve Safe certification or other food safety certification recognized by the Muskegon County Health Department.
- Basic computer skills.

Compensation

- Up to 7 hrs. per day, school year
- \$16.50 per hour

Individuals interested in applying for this position should email their resume, letter of interest and references to: kirstenbolles@whitehallschools.net. Thank you.

Postings available at: [Whitehall District Schools Job Postings](#)

WHITEHALL DISTRICT SCHOOLS NON-DISCRIMINATION POLICY

It is the policy of Whitehall District Schools that no person shall, on the basis of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Coordinator – School Superintendent, 541 E. Slocum Street, Whitehall, MI 49461
Phone 231-893-1005. Adopted by the Board of Education, April 27, 1992.