

School Drill Documentation

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 - One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material. - One drill shall include security measures of a potentially dangerous individual on or near the school premises. - Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Faly Elementary Principal: Ronald Bailey

Date of drill: 9.9.25 Number of students: 430 Number of Staff: 50

Time Initiated: 10:08 ☒ a.m. ☐ p.m. Time concluded 10:12 ☒ a.m. ☐ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks: Students and staff exited the building safely and efficiently. 7 doors open - Mr. Bailey will address.

This report is for: (check box next to applicable drill) Fire drill number ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year
Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year
Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Ronald Bailey

Title of person conducting drill: Principal

Signature or person conducting drill: Ronald Bailey Date: 9.9.25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Must post on the school's website within 30 days after completing the drill.
The form must be maintained on the school website for at least three years.

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: White Lake Community Center Principal: Tom Moore

Date of drill: 9-10-25 Number of students: 116 Number of Staff: 25

Time initiated: 10:00 ☒ a.m. ☐ p.m. Time concluded 10:15 ☒ a.m. ☐ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks:

This report is for: (check box next to applicable drill)

Fire drill number ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year

Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year

Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Tom Moore

Title of person conducting drill: Director

Signature or person conducting drill:  Date: 9-10-25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall High School

Principal: Mr. Brett Westerlund

Date of drill: 9/11/25 Number of students: 575 Number of staff: 55

Time initiated: 12:50 (a.m./p.m.) Time concluded: 12:53 (a.m./p.m.)

Situation at start of the Drill (check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks: _____

This report is for:

Fire drill number 1 2 3 4 5 for the 2025-26 school year (circle number next to applicable drill)

Tornado drill number 1 2 for the 2025-26 school yr,

Safety/Security drill number 1 2 3 for the 2025-26 school-yr

Name of person conducting drill: Mr. Brett Westerlund

Title of person conducting drill: Principal

Signature of person conducting drill: Brett Westerlund Date: 9/11/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: EPS Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall Middle Principal: Craig Thompson
Date of drill: Sept 17 Number of students: 415 Number of Staff: 45
Time initiated: 0:20 ☐ a.m. ☐ p.m. Time concluded: 1:50 ☐ a.m. ☐ p.m.
1:45

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks:

This report is for:
(check box next to applicable drill)

Fire drill number ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year

Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year

Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Craig Thompson

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature] Date: 09/17/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____	Name: _____	Title: _____
Agency: _____	Name: _____	Title: _____
Agency: _____	Name: _____	Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall High School Principal: Mr. Brett Westerlund

Date of drill: 9/18/25 Number of students: 575 Number of Staff: 55

Time initiated: 9:43 ☒ a.m. ☐ p.m. Time concluded 9:47 ☒ a.m. ☐ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks:

This report is for: (check box next to applicable drill) Fire drill number ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year

Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year

Safety/Security drill number ☒ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Mr. Brett Westerlund

Title of person conducting drill: High School Principal

Signature or person conducting drill: Brett Westerlund Date: 9/18/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Shoreline Principal: Beth Whaley

Date of drill: 9/23/2025 Number of students: 407 Number of Staff: 64

Time initiated: 1:32 ☐ a.m. ☒ p.m. Time concluded 1:34:59 ☐ a.m. ☒ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks:

This report is for: (check box next to applicable drill)

Fire drill number ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year

Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year

Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Beth Whaley

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 9/23/2025

If the drill was coordinated with agencies such as law enforcement, fire department or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Ealy Elementary Principal: Ronald Bailey

Date of drill: 9.30.25 Number of students: 435 Number of Staff: 48

Time initiated: 1:58 ☐ a.m. ☒ p.m. Time concluded 2:08 ☐ a.m. ☒ p.m.

Situation at Start of the Drill (Check the appropriate box)			
☐ Before school	☒ During class time	☐ Passing time	☐ Recess
☐ Lunch time	☐ Assembly	☐ After school	☐ Other:

Remarks: Students and staff were quiet. 2 doors unlocked.
2 students in bathroom.

This report is for: Fire drill number ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the 2025-2026 school year
(check box next to applicable drill) Tornado drill number ☐ 1 ☐ 2 for the 2025-2026 school year
Safety/Security drill number ☒ 1 ☐ 2 ☐ 3 for the 2025-2026 school year

Name of person conducting drill: Ronald Bailey

Title of person conducting drill: Principal

Signature of person conducting drill: Ronald Bailey Date: 9.30.25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: WHITEHALL POLICE Name: TRAVIS BOWES Title: OFFICER
Agency: _____ Name: _____ Title: _____
Agency: _____ Name: _____ Title: _____

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