

School Drill Documentation

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none">One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.One drill shall include security measures of a potentially dangerous individual on or near the school premises.Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall Middle Principal: Craig Thompson
Date of drill: 3/5/25 Number of students: 417 Number of Staff: 43
Time initiated: 1:25 ☐ a.m. ☒ p.m. Time concluded 1:30 ☐ a.m. ☒ p.m.

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks:

This report is for: _____ Fire drill number ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the _____ school year
(check box next to applicable drill)
Tornado drill number ☐ 1 ☒ 2 for the 24-25 school year
Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the _____ school year

Name of person conducting drill: Craig Thompson

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 3/5/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Must post on the school's website within 30 days after completing the drill.
The form must be maintained on the school website for at least three years.

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall - Early Elementary

Principal: Ron Bailey

Date of drill: 3-6-25 Number of students: 402 Number of staff: 50

Time initiated: 1:37 (a.m./p.m.) Time concluded: 1:39 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Students and staff completed drill efficiently

This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Tornado drill number 1 (2) for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Safety/Security drill number 1 2 3 for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Name of person conducting drill: Ronald Bailey

Title of person conducting drill: Principal

Signature or person conducting drill: [Signature] Date: 3-6-25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall High School
Principal: Mr. Brett Westerlund
Date of drill: 3/18/25 Number of students: 590 Number of staff: 55
Time initiated: 12:58 (a.m./p.m.) Time concluded: 1:01 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: _____

This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 (4) 5 for the ²⁰²⁴⁻²⁰²⁵ ~~2022/2023~~ school year

Tornado drill number 1 2 for the ²⁰²⁴⁻²⁰²⁵ ~~2022/2023~~ school year

Safety/Security drill number 1 2 3 for the ²⁰²⁴⁻²⁰²⁵ ~~2022/2023~~ school year

Name of person conducting drill: Brett Westerlund

Title of person conducting drill: Principal

Signature of person conducting drill: Brett Westerlund Date: 3/18/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: EPS Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: White Lake Community Center Principal: Tom Moore

Date of drill: 3/19/25 Number of students: 103 Number of Staff: 25

Time initiated: 1:00pm ☐ a.m. ☒ p.m. Time concluded 1:10pm ☐ a.m. ☒ p.m.

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input checked="" type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks:

This report is for: (check box next to applicable drill) Fire drill number ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the _____ school year
Tornado drill number ☐ 1 ☒ 2 for the 2024-2025 school year
Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the _____ school year

Name of person conducting drill: Tom Moore

Title of person conducting drill: Director

Signature or person conducting drill:  Date: 3/19/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Shoreline Principal: Beth Whaley

Date of drill: 3/19/2025 Number of students: 429 Number of Staff: 64

Time initiated: 2:00 ☐ a.m. ☒ p.m. Time concluded 2:02:21 ☐ a.m. ☒ p.m.

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks:

This report is for: (check box next to applicable drill) Fire drill number ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 for the _____ school year
Tornado drill number ☐ 1 ☒ 2 for the 24-25 school year
Safety/Security drill number ☐ 1 ☐ 2 ☐ 3 for the _____ school year

Name of person conducting drill: Beth Whaley

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 3/19/2025

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall - Early Elementary

Principal: Ron Bailey

Date of drill: 3.31.25 Number of students: 392 Number of staff: 47

Time initiated: 9:36 (a.m./p.m.) Time concluded: 9:39 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Students and staff exited the building safely. 1 door left open - will address.

This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Tornado drill number 1 2 for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Safety/Security drill number 1 2 3 for the ²⁰²⁴⁻²⁰²⁵ 2023/2024 school year

Name of person conducting drill: Ronald Bailey

Title of person conducting drill: Principal

Signature or person conducting drill: R. Bailey Date: 3.31.25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Whitehall High School

Principal: Brett Westerlund

Date of drill: 3/31/25 Number of students: 590 Number of staff: 55

Time initiated: 12:47 (a.m./p.m.) Time concluded: 12:51 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: _____

This report is for:
(circle number next to applicable drill)

Fire drill number 1 2 3 4 5 for the ²⁰²⁴⁻²⁰²⁵~~2022/2023~~ school year

Tornado drill number 1 ~~2~~ for the ²⁰²⁴⁻²⁰²⁵~~2022/2023~~ school year

Safety/Security drill number 1 2 3 for the ²⁰²⁴⁻²⁰²⁵~~2022/2023~~ school year

Name of person conducting drill: Mr. Brett Westerlund

Title of person conducting drill: Principal

Signature of person conducting drill: Brett Westerlund Date: 3/31/25

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____

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